

The Little Traverse Bay Bands of Odawa Indians
Education Appeals Board Meeting
June 30, 2012
10:00 a.m.

Call to Order: Meeting was called to order at: 10:07 a.m.
Education Appeals Board Members Present: Melissa Colby, Chairperson,
Catherine Laba, Secretary, Lily Anderson, Treasurer

Absent:

Staff Present:

Motion made by Catherine Laba and supported by Lily Anderson to adopt the amended agenda for 6-30-12.

Vote: 3 Yes, 0 No, 0 Absent, 0 Abstained

Motion Carried

Public Comment Opens: 12:27

Public Comment Closes: 12:28

Motion made by Melissa Colby and supported Lily Anderson to ratify into the record the phone poll dated 3/9/12. The reason for the phone poll was to take action on received student appeal #2012-003-009-00128 within the required time frame as described in the Michelle Chingwa Scholarship Regulations. The appeal was approved with a vote of three (3) yes.

Vote: 3 Yes, 0 No, 0 Absent, 0 Abstained

Motion Carried

Motion made by Lily Anderson and supported by Melissa Colby to approve the amended minutes for March 3, 2012.

Vote: 3 Yes, 0 No, 0 Absent, 0 Abstained

Motion Carried

Motion made by Lily Anderson and supported by Catherine Laba to accept the verbal report of the chairperson.

Vote: 3 Yes, 0 No, 0 Absent, 0 Abstained

Motion Carried

Motion made by Catherine Laba and supported by Melissa Colby to accept the verbal treasurer's report. Education Appeals Board did not receive an R&E and Ledger Report from the Accounting Department since April 2012.

Vote: 3 Yes, 0 No, 0 Absent, 0 Abstained

Motion Carried

We discussed purging and organizing the Education Appeals Board Student Files. The Chairperson checked with the Executive Department and was told there was no certain amount of time that we needed to keep them. We decided to keep Student Files for two years and shredding all others, back to 2010. We will be using a new Jump Drive, Effective June 30, 2012 it will contain updated and approved forms and minutes of previous meetings etc. Previous Jump Drive will be stored in the File Cabinet.

Motion made by Catherine Laba supported by Lily Anderson to approve meeting date October 13, 2012, 10:00 a.m. for our next regular scheduled meeting.

Vote: 3 Yes, 0 No, 0 Absent, 0 Abstained

Motion Carried

Motion made by Catherine Laba and supported by Lily Anderson to accept the chairperson's 1st quarter report.

Vote: 3 Yes, 0 No, 0 Absent, 0 Abstained

Motion Carried

Motion made by Lily Anderson and supported by Catherine Laba to adjourn the meeting at 1:03 pm.

Vote: 3 Yes, 0 No, 0 Absent, 0 Abstained

Motion Carried

Respectfully Submitted:

Catherine M. Laba, Secretary

Approved Minutes from August 25, 2012